

Overview

FEDERAL COLLEGE OF EDUCATION OBUDU

P.M.B 1038, OBUDU, CROSS RIVER STATE

INVITATION TO TENDER AND EXPRESSION OF INTEREST FEDERAL COLLEGE OF EDUCATION OBUDU

(1) INTRODUCTION

The Federal College of Education Obudu, Cross River State, invites competent/qualified Contractors Suppliers and Consultants to Pre-qualify and express Interest for the following Projects:

(2) SCOPE OF WORKS/SUPPLIES/SERVICE

CATEGORY A: TETFUND/CAPITAL PROJECTS: WORKS

(i) 2015/2016/2017/2018 Merged TETFund Normal Intervention

Lot 1a Construction of Science Complex

Lot 2a Construction of one-storey 4 Classroom Block

Lot 3a Construction of Multi-Purpose Pavilion

Lot 4a Construction of Technical Education Complex

(ii) 2017/2018 TETFund Maintenance

Lot 5 Rehabilitation of ETF 2005 3 –Classroom Block with Office.

(iii) 2019 Regular Capital

Lot 6 Rehabilitation/Expansion of Works and Services Craft Centre/Staff Offices

CATEGORY B: TETFUND PROJECTS” GOODS

(iv) 2015/2016/2017/2018 TETFund Normal Intervention

Lot 1b Procurement and Installation of Office Furniture and Equipment for Science C

Lot 2b Procurement and Installation of Furniture and Equipment for One-Story 4 Clas

Lot 3b	Procurement and Installation Furniture and Equipment for Multi-Purpose Pavill
Lot 4b	Procurement and Installation of Furniture and Equipment for Technical Educat
Lot 7b	Procurement of Assorted Journals
Lot 7c	Procurement of Library Furniture and Employment

CATEGORY C: CONSULTANCY SERVICES

Lot 8	Consultancy Services for the Consultancy of Classroom Block, Multi-Purpose
Lot 9	Consultancy (Insurance) Service- Insurance Of Specific Tetfund Projects

(3) ELIGIBILITY REQUIREMENTS

(a) Evidence of Registration with Corporate Affairs Commission (CAC) with Memorandum and Articles of Association of the company along with particulars of Directors (Form C07) and up to date Annual Returns with CAC

(b) Evidence of current Tax Clearance Certificate for the last three (3) years (2016, 2017 and 2018) expiring on 31st December, 2019;

(c) Evidence of Pension Clearance Certificate valid till December 31, 2019;

(d) Evidence of industrial Training Fund (ITF) Compliance Certificate valid till December 31, 2019

(e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till December 31, 2019;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on January 31, 2020 or valid Certificate issued by Bureau of Public Procurement (BPP)

(g) **Sworn affidavit that:**

– The firm is not bankrupt

-None of tire Directors is an ex-convict or bankrupt and

-disclosing whether or not any officer of the relevant committees of Federal College of Education Obudu or Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(h) Evidence of capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed; and letter authorizing the College to verify from the named bank.

(i) Company's audited accounts for the last three (3) years-2016, 2017 and 2018

(j) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years Including Letters of Awards. Valuation Certificates, Job Completion Certificates and Photographs of the projects.

(k) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc).

(l) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner)

(m) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

(n) For Insurance Companies the following are mandatory:

-The updated/current practice operational documents of the Insurance brokers and underwriters.

-The evidence of registration of the insurance brokers with Nigerian Council of Registered insurance Brokers (NCRIB)

-The insurance Brokers and Underwriters must be on the updated list of National Insurance Commission (NAICOM).

-The evidence of survey margin and treaty profile to include current approved account from NAICOM.

(4) COLLECTION OF BID DOCUMENTS

The Standard Bidding Documents can be collected from the office of the Secretary. Tenders Board (Head, Procurement Department) between 9.am and 4pm daily upon the presentation of original receipt to the Bursary Department for the payment of a non-refundable tender fee of N10, 000.00 per Lot, paid into the Federal College of Education, Obudu's remita account.

(5) SUBMISSION OF TENDER AND EXPRESSION OF INTEREST DOCUMENTS

The documents should be arranged in the order listed above and should be submitted in A4 size paper, spiral bound, numbered serially with table of content and duly signed by the company's authorized signatories: original may be required for sighting when necessary). The documents are to be sealed in an envelope indicating the project name and lot number of the project bided for. The company's name and address should be boldly written in the reverse side of the envelope. The sealed envelope should be addressed to the Chairman. Tenders Board, Federal College of Education, Obudu PMB1038, Cross River State.

The sealed documents are to be dropped in the tender box stationed in the Office of the Head. Procurement Department not later than **12:00 noon of Tuesday, November 19, 2019** for Works and Goods and **12:00 noon on Tuesday, October 29 2019** for Consultancy services

(6) OPENING OF EOI AND TECHNICAL BIDS

EOI and the technical bids shall be opened immediately after the deadline for submission at **12:00 noon on Tuesday, October 29, 2019 and 12:00 noon of Tuesday, November 19, 2019** respectively, in the College Academic Board Room at Main Campos of the Federal College of Education, Obudu, Cross River State

PLEASE NOTE:

- (i) Bids must be to English Language and signed by an official authorized by the bidder;
- (ii) Bids submitted after the deadline for submission would be returned un-opened;
- (iii) Bidders should not bid for more than one (1) Lot, violation will lead to automatic disqualification;
- (iv) All costs will be borne by the bidders;
- (v) Goods & Works: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (vi) Services: Only shortlisted bidders will be contacted at a later date for collection of Request for Proposals The College is not bound to pre-qualify any bidder and reserves

the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

ENQUIRIES:

All enquiries should be directed to the Secretary to Tenders Board, Federal College of Education, Obudu, Cross River State.

SIGNED

SECRETARY TO TENDERS BOARD